

# The Collingswood Grand Ballroom Wedding Information



**Alimario**  
PHOTOGRAPHY LLC



  
**COLLINGSWOOD**  
GRAND BALLROOM



# Ballroom Information

**\*See Seasonal Pricing for Ballroom Rental Fees**

## **Ceremony Fees**

Outdoor Ceremony Site with Pergola Fee: \$950.00 includes additional hour

Indoor Ceremony Site Fee: \$850.00 includes an additional hour

\*Outdoor ceremony is seasonal - please ask for more details

## **Deposit and Payments**

Grand Ballroom Deposit required is a \$2,000.00 - Non-refundable deposit. All payments are to be made to the Ballroom directly using a quarterly payment schedule. A \$500.00 Security Deposit will be added to your final invoice issued two weeks prior to your event. Security Deposits will be refunded within 2 weeks of the event pending a satisfactory inspection of the Ballroom. Please make checks payable to "Collingswood Foundation for the Arts" or "CFFA". We advise purchasing a wedding insurance policy at [www.wedsafe.com](http://www.wedsafe.com).

Cleaning Fee: \$300.00 if applicable

Full payment for the Ballroom Rental and Alcohol Package are due 2 weeks before the event as well as final floor plans, final timeline, and final guest count.

## **Additional time in Wedding Party Suites – Weddings Only**

The Wedding Party is granted access two hours prior to guest arrival time. This time may be spent in our 2 Wedding Suites, 1 for each party. Additional time can be scheduled for \$200 per hour plus tax, with a maximum of four additional hours. Time may not start before 9 am.

## **Vendor Rules**

Two hours are allotted before the scheduled event start time for vendor set-up.

If additional time is needed, the fee is \$200.00 per hour.

All outside vendors must be licensed, insured, and approved prior.

## **Lighting Rules for Ballroom**

All specialty lighting is to be done by the Ballroom exclusively.

## **DJ Rules**

All DJs and live music performers must abide by our rules. Sound may not exceed 100-decibel level. We will monitor if necessary.

## **Coat Check/Valet Service**

Coat Check Attendant will be provided at no cost for all events from November through April.

Valet Service can be arranged for an additional fee.

# **Ballroom Rental Fees**

(5-hour rental)

## **January, February, and March**

Saturday Price: \$3,750.00

Friday and Sunday Price: \$3,250.00

## **April, May, June, July, August, September, October, November, and December**

Friday Price: \$3,750.00

Saturday Price: \$4,750.00

Sunday Price: \$3,250.00

### **New Year's Eve**

\$5,250.00

\*Plus NJ Sales Tax

# List of Approved Caterers

## **Andreotti's Catering**

1601 Chapel Avenue West  
Cherry Hill, NJ 08002  
(856)795-0172  
www.andreottis.com  
info@andreottis.com

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## **Cathy's Catering**

600 Main Street  
Riverton, NJ 08077  
(856) 829-2119  
www.cathyscatering.com  
caterer22@gmail.com

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## **Due Amici Catering**

2114 Branch Pike  
Cinnaminson, NJ 08077  
(856)303-8828  
www.dueamicinj.com  
erika@dueamicinj.com

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## **Summit Catering**

428 Kelley Drive, Suite C  
West Berlin, NJ 08091  
(856)768-8003  
www.summitcatering.com  
tori@summitcatering.com  
francesca@summitcatering.com

# Beverage Packages

## Beer & Wine Bar Package

Cabernet Sauvignon , Merlot, Chardonnay, Sauvignon Blanc, Pinot Grigio, Moscato, Rose, and soda

**\$18.00 per person plus NJ Sales Tax**

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## Premium Bar Package

Absolut, Tito's, Three Olives Cherry, Tanqueray, Bacardi, Captain Morgan, Malibu, Dewar's, Johnny Walker Red, Seagram's VO, Jack Daniel's, Jim Beam, Southern Comfort, Old Bushmill's, Campo Bravo Plata, Hennessy, Amaretto, Kahlua, Sweet & Dry Vermouth, Bailey's, Peach Schnapps, Sour Apple, Blue Curacao, Triple Sec, Watermelon Pucker, Cabernet Sauvignon , Merlot, Chardonnay, Sauvignon Blanc, Pinot Grigio, Moscato, Rose, and all sodas, bar mixers, and garnishes.

**\$25.00 per person plus NJ Sales Tax**

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## Grand Bar Package

Stolichnaya, Grey Goose, Tito's, Three Olives Cherry, Bombay Sapphire, Captain Morgan, Cruzan Light Rum, Malibu, Johnny Walker Black, Johnny Walker Red, Crown Royal, Jameson, Makers Mark, Southern Comfort, Patron, Jose Cuervo Gold, Hennessy, Disaronno Amaretto, Sweet & Dry Vermouth, Bailey's, Chambord, Cointreau, Grand Marnier, Kahlua, Blue Curacao, Peach Schnapps, Sour Apple, Triple Sec, Watermelon Pucker, Cabernet Sauvignon , Merlot, Chardonnay, Sauvignon Blanc, Pinot Grigio, Moscato, Rose, and all sodas, bar mixers, and garnishes.

**\$27.00 per person plus NJ Sales Tax**

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The above packages include a Complimentary Champagne toast for all adult guests and are served with your choice of Two Draft Beers:

Budweiser, Bud Light, Coors Light, Heineken, Miller Lite, Yuengling, Tonewood - Fuego  
Please ask about additional beer options.

Dinner Wine Service is available starting at \$150 plus tax depending on guest count.

All guests under 21 years of age will be \$8.50 per person

# Custom Features

## Lighting, Audio Visual and other add-ons:

Our team of lighting experts will assist in creating the perfect, scenic setting for your ceremony and reception. Using elegant draperies and soft, candle-like lighting. Choose from our pallet of colors for a dramatic lighting change, used to illuminate the pillars and centerpieces. Also, project designs onto the ceiling.

### **Customized Monogram for the Dance Floor: \$200**

Newlyweds have the option to display your newly shared last name on the dance floor or you may choose from a wide selection of templates to show your names, dates, shapes, and initials.

**Ambient Up-Lighting:** \$200 for 12 Up-lights

**Bistro String Lighting on Mezzanine Railing:** Complimentary

**Projector, Screen & Technician:** Pricing starting at \$950

**Photo Booth:** 3-hour rental \$750

Your guests can take unlimited black and white or color photos in this large custom booth and then place their pictures into a 20 page/40 slide scrapbook with a message for the couple. Also includes a large variety of props and a digital online gallery with all photos taken.

**Espresso Station:** Starting at \$7 per person (Basic Espresso Bar, features locally roasted Espresso Blend, 1 attendant, 2 hours of service)

Available Beverages: Latte, Cappuccino, Latte Macchiato, Americano, Espresso Flavor Station Mocha plus 3 other flavors

Minimum of 50 guests

### **Chair Rentals:**

Gold Chiavari Chairs: \$15 per chair plus tax and delivery fee over 200 chairs.

Additional colors to rent: \$15+ per chair plus delivery fee

(All items subject to NJ sales tax)



# Recommended Vendor List

## Bands/DJs/Live Entertainment

### **BTV Live**

Nils Mossblad  
Cell: 484.885.0657  
Nils@bvtlive.com  
www.bvtlive.com

### **Center Stage Entertainment**

(856) 783-7300  
www.centerstageent.com

### **DJ Gaetano Entertainment**

Gaetano Bosco  
(610) 637-2828  
djgaetanobosco@gmail.com  
www.djgaetano.com

### **DJs Available**

(856) 273-8787  
www.djsavailable.com

### **Exceptional Entertainment DJ's**

(609) 217-2204  
Tunes2u124@aol.com

### **Hot Hot Hot Entertainment**

Anthony Vennera  
(215) 619-7746  
anthony@hothothotentertainment.com  
www.hothothotent.com

### **Party of Three - Elise Pelletier**

(856) 629-2275  
info@partyof3.net  
www.Partyof3.net

### **Time Productions**

(856) 227-6696  
stew@time-productions-djs.com  
www.time-productions-djs.com

## Ceremony Officials

### **Deborah Gould**

Wedding Officiant  
(609) 221-4942  
blaumfam@comcast.net

### **Interfaith Clergy Associates**

Rabbi Dennis Tobin  
(973) 762-0877  
RabbiDennisTobin@aol.com

### Rev. Bill Beute

(908) 372-9983  
WBeute@aol.com

## Décor

### **Timeless Creations by Afshan**

(609) 560-4355  
Afshanahsan5@gmail.com

## Event Planner

### **Shining Moments Event Planning**

Zupenda Davis-Shine (Owner)  
P.O. Box 591  
Mt. Laurel, NJ 08054  
(856) 334-0015

## Florists

### **Leigh Florist**

400 Amherst Road  
Audubon, NJ 08106  
(856) 547-1090  
www.leighflorist.com

### **Michael Bruce**

Pennsauken, NJ 08109  
(856) 854-6322  
www.michaelbruceflorist.com

### **Michael William Florist**

Thorofare, NJ  
(856) 848-3945  
Mikewh328@verizon.net  
www.mwfgonline.com

### **Zenplicity Floral Studio**

Mt. Laurel, NJ  
(856) 334-8047  
zenplicitystudio@gmail.com  
www.zenplicityflorist.com

# Recommended Vendor List

## Hair & Makeup

**Bauhaus Hair Design Studio**  
788 Haddon Ave  
Collingswood, NJ 08108  
(856) 833 1116  
info@bauhaushairdesign.com  
www.bauhaushairdesign.com

**Hair Event Salon**  
413 West Crystal Lake Ave  
Haddonfield, NJ 08033  
(856) 854-2424  
cyn858@comcast.net  
www.haireventnj.com

## Honeymoon Planning

**Blue Equator Travel**  
Deptford, NJ  
Honeymoon Experts  
(856) 313-0351  
beth.surplus@avoyanetwork.com

## Hotels

**Double Tree by Hilton Cherry Hill**  
2349 West Marlton Pike  
Cherry Hill, NJ 08002  
(856) 665-6666

**Holiday Inn Cherry Hill**  
2175 Marlton Pike  
Cherry Hill, NJ 08022  
(856) 663-5300

**Hilton Garden Inn –  
Camden Waterfront**  
1 Penn St  
Camden NJ 08102  
(856) 756-0070

## Photo Booth

**Image Perfect Photo Booth**  
Photo Booth Only  
(609) 221-4942

## Photographers

**Alimario Photography LLC**  
(609) 560-2569  
alimariophoto@gmail.com  
www.alimariophoto.com

**Daniel Fugaciu Photography**  
(267) 603-1611  
www.danielweddings.com

**Gen Palmer Photography**  
(609) 865-4017  
gen@genpalmer.com  
www.genpalmer.com

**Kayla Aspen Photography**  
(856) 628-3686  
kaylaaspenphotography@gmail.com  
www.kaylaaspen.com

**Meyer Photography**  
Rich & Mary Ellen Meyer  
(856) 307-9071  
marymeyerphoto@aol.com  
www.richmeyerphoto.com

**Unforgettable Expressions**  
(215) 439-1425  
info@unforgettableexpressions.com  
www.unforgettableexpressions.com

## Transportation

**Affordable Car Services**  
Brooklawn, NJ  
(856) 904-2208  
info@affordablecarservices.net  
www.affordablecarservices.net

**Albert's Transportation**  
1126 Route 73 South  
Mount Laurel, NJ 08054  
(856) 222-9600  
www.albertstransportation.com

**Delaware Express**  
2825 Ogletown Rd.  
Newark, DE 19713  
302-454-7800  
www.delexpress.com

**Great American Trolley Co.**  
821 Shunpike Road  
Cape May, NJ 08204  
(609) 884 -0450  
www.gatrolley.com

**Uptown Pleasure Carriages**  
Danyelle Kumpel  
Southampton, NJ  
(609) 859-0211  
www.Uptownpleasurecarriages.com

## Tuxedo and Suit Rental

**Lifestyles Tuxedos**  
5320 Rt 42  
Blackwood, NJ 08012  
(856) 228-6622