

My Wedding Checklist

Upon Engagement:

- Announce our engagement
- Select our wedding date
- Start a planning binder
- Buy magazines, look online, think about colors, motifs, etc.

11 to 12+ Months Before:

- Interview and hire our wedding planner
- Talk to all people contributing to our wedding budget
- Set our wedding budget and allocate funds
- Select our wedding party
- Start our guest list
- Establish a list of potential venues
- Visit potential ceremony and reception venues
- Book ceremony and reception venues

9 to 11 Months Before:

- Shop for and order my gown
- Research, meet with, and book our wedding professionals:
 - Ceremony Officiant
 - Photographer
 - DJ or Band
 - Florist
 - Videographer
 - Caterer
 - Bakery
 - Transportation

My Wedding Checklist...continued

7 to 9 Months Before:

- Book ceremony musicians
- Shop for and order bridesmaid dresses
- Purchase and send Save-the-Dates
- Establish the design & look of our stationery items
- Reserve hotel accommodations for our out-of-town guests
- Start planning our honeymoon
- Register for gifts

5 to 7 Months Before:

- Design and order invitations
- Shop for and order formal wear
- Set up tasting with our caterer/reception venue
- Attend any pre-wedding counseling
- Do trials with and book hair and make-up vendors
- Select and book linens
- Decide on our flowers and finalize decor with your florist
- Purchase specialty items
- Book entertainers, photos booths, etc.

3 to 5 Months Before:

- Order wedding cake
- Address invitations or hire a calligrapher
- Make sure all groomsmen get in for measurements
- Book or purchase all décor and ambiance items
- Purchase our wedding bands and get them engraved

2 Months Before:

- Mail invitations
- Finalize selections for ceremony readings and music
- Begin gown alterations (bride and bridesmaids)
- Shop for attendant gifts
- Start seating arrangements as we receive RSVP's

My Wedding Checklist...continued

1 Month Before:

- Apply for marriage license
- Set final timelines with wedding planner
- Send final itinerary to transportation company
- Make our "Must-Have Photo List" and sent to Photographer
- Order wedding programs, place cards, table numbers, etc.
- Create welcome baskets for out-of-town guests

2 Weeks Before:

- Review RSVP list and contact guests who have not replied
- Deliver final music selections to DJ or Band
- Finalize all timelines and floorplans
- Attend final meetings with wedding planner and vendors
- Have a final gown fitting (have a Bridesmaid learn to bustle)

1 Week Before:

- Give caterer final head counts (include ourselves and our vendors)
- Finalize the seating chart and floorplan
- Print place cards, menu cards and table numbers
- Discuss tipping etiquette with planner
- Our planner will confirm all details with our vendors

2-3 Days Before:

- Pick up and try on Groom's formal wear
- Deliver welcome baskets to the hotel
- Hand off all wedding items to wedding planner

1 Day Before:

- Be sure all final balances are paid
- Give tipping envelopes and final payment envelopes to planner
- Rehearse ceremony
- Attend rehearsal dinner

Wedding Day

- Relax and enjoy the best day of our lives!